

Solar Temporary Termination Request Form Checklist

Please use this form to request a **Temporary Termination on a Solar UCC Fixture Filing for 60 days** (to be completed by the party making the request).

To process this request, DCU requires the following information:

1. **Proof of the member's new or refinance loan:** This proof may include the member's loan application or an approval notice. This document can be emailed to dcu-solarUCC@dcu.org or faxed to **508.463.1344**.
2. **This form completed and returned.**

What you can expect

Once we have received this form and required proof:

- DCU will file the Temporary Termination. DCU will request the filing to be expedited, but it **may take several days or weeks**. Please contact the County to check the status of the filing.
- If you would prefer to submit the Temporary Termination filing for recording yourself, please indicate that on the form. DCU will email you the Temporary Termination for you to file.

Read the following carefully before proceeding with your request.

If you are requesting DCU to provide loan document records (the loan note, loan agreements or other related documents), DCU must also receive a signed authorization from our member to release those records.

Solar Temporary Termination Request Form

Please Print

Date of the request for Temp Termination: ____ / ____ / _____

Contact person for Temp Termination: _____

Company name: _____ Telephone #: _____

Temp termination reason request —

- Mortgage Refinance
- HELOC Origination

How should DCU deliver the UCC3 filing paperwork to you?

- Email to be sent to: _____
- Fax # to be sent to: _____

Borrower's/Co-Borrower's Name: _____

DCU Member #: _____

Name as indicated on Solar loan: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

I choose to submit DCU's prepared filing for recording.

Please include proof of the refinance or HELOC origination documentation with this completed form.